Elizabeth Holmes

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**Store Manager** equipped with extensive experience in automotive sales management. Employs excellent leadership skills and multi-tasking strengths. Demonstrated ability to improve store operations, increase top line sales,



and reduce costs.

Experience

Highlights

**Store Manager**

**LUXURY CAR CENTER**, New York

09/2015 to 05/2019

• Results-oriented

• Revenue generation

• Business development

• Motivate and coach employees to meet service, sales,

and repair goals.

• Create and modify employee schedules with service levels in mind.

• Recruit and hire top mechanics, service advisors, and sales people.

• Maintain detailed logs and reports of services performed, profit, and budget information.

• Help out in sales and repair areas as needed and maintain comprehensive current knowledge of operations.

09/2014 to 09/2015

**Store Manager**

**JAPAN CAR CENTER,** New York

• Answered customer questions and resolved service issues in a timely manner.

• Diagnosed customer issues by asking probing questions and write up repair orders.

• Ordered supplies and kept inventory at optimal levels.

• Coordinated equipment repairs and maintenance.

• Effective marketing

• Organisational capacity

• Operability and commitment

• Ability to motivate staff and maintain good relations

• Resistance to stress

• Good manners

Education

Bachelor of Science: Automotive

Technology - 2014

Technical Institute, NY

Hobbies

• Playing chess - great way to unwind, destress, and keep the mind sharp.